



citycounty insurance services
cisoregon.org

Request for Proposals (RFP) Addendum

Contract Lobbyist

CIS
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Lake Oswego, OR 97035
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RFP Schedule	
Issuance of RFP:	November 22, 2024
Submission of Questions about the RFP:	December 4, 2024, 5:00 p.m. (PT)
Proposal Due:	December 13, 2024, 5:00 p.m. (PT) December 17, 2024, 5:00 p.m. (PT)
Anticipated Contract Award:	January 17, 2025

ADDENDUM

A. BACKGROUND

On November 22, 2024, CIS issued a Request for Proposals (RFP) to solicit offers from qualified firms to provide strategic legislative and advocacy services.

CIS is issuing this Addendum to the RFP to extend the due date for submitting proposals. The Addendum modifies the original RFP document only to the extent indicated. All other areas of the original RFP remain in effect and can only be modified in writing by CIS. This Addendum is made an integral part of the original RFP. It is the responsibility of all proposers to conform to this Addendum. Proposers who have already submitted proposals may either: 1. Submit an addendum to their proposal; or 2. withdraw the original proposal and submit a new one. Any addendum or revised proposal must be submitted no later than the **Proposal Due Date of 5:00 p.m. (PT) on December 17, 2024.**

B. PROPOSAL DUE DATE CHANGED

Page 2, Section III,A "**RFP and Evaluation Schedule**", the deadline for submitting proposals is changed from 5:00 p.m. (PT) on December 13, 2024 to **5:00 p.m. (PT) on December 17, 2024.**

C. NO QUESTIONS RECEIVED

CIS did not receive any written questions from potential proposers by the December 4, 2024 deadline. Therefore, we will not be issuing an addendum with responses to questions.